

# Examination of Title Checklist

|                                       |          |                   |                              |                                |                 |                |
|---------------------------------------|----------|-------------------|------------------------------|--------------------------------|-----------------|----------------|
| Client                                |          |                   |                              | Date of Entry                  |                 |                |
| Address                               |          |                   |                              | Postcode                       |                 |                |
| Property                              |          |                   |                              | Postcode                       |                 |                |
| Prescriptive progress                 | Received | Checked           |                              | Title number                   |                 |                |
|                                       |          |                   |                              | Title sheet                    | Received        | Checked        |
| Burdens writs                         | Received | Checked           |                              | Type of tenure                 | Pre 8.12.2014   | Post 8.12.2014 |
| Access                                |          |                   |                              |                                |                 |                |
| Burdens                               |          |                   |                              |                                |                 |                |
| Servitudes                            |          |                   |                              |                                |                 |                |
| Minerals dated                        |          |                   |                              |                                |                 |                |
| Splitting of benefited property       |          |                   |                              |                                |                 |                |
| Date of Charge Register Search        |          |                   | Property Enquiry Certificate |                                |                 |                |
| Plans report                          |          |                   | Received                     | Checked                        | Provider        |                |
| Date copy plan sent to client         |          |                   | Date                         |                                |                 |                |
| Planning comments                     |          |                   |                              |                                |                 |                |
| Roads/pavements comments              |          |                   |                              |                                |                 |                |
| Water/sewers comments                 |          |                   |                              |                                |                 |                |
| N.H.B.C. 10+ years                    |          | Matrimonial Homes |                              | Community interest search date |                 |                |
| Contaminated land                     |          | Flooding          |                              | Missives dated                 |                 |                |
| Buildings insurance                   |          | Coal Search       |                              | Client copy                    | Yes No          |                |
| Completion Certificate                |          | Duplex flat?      |                              | Existing charge                |                 |                |
| Single survey examined                |          |                   | Price £                      |                                |                 |                |
| Questionnaire examined                |          |                   | Deposit £                    |                                | Payable by      |                |
| Schedule of Sale particulars examined |          |                   | Seller's date of entry       |                                | Over six months |                |
|                                       |          |                   | Gratuitous transfer          |                                |                 |                |
|                                       | Date     | Reference         | Property                     | Diligence                      | Advance Notice  |                |
| Legal report                          |          |                   |                              |                                |                 |                |
| Legal report up.                      |          |                   |                              |                                |                 |                |
| 1.                                    |          |                   | 2.                           |                                |                 |                |
| 3.                                    |          |                   |                              |                                |                 |                |